



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

30 Jun 2026

DIVISION MEMORANDUM

No. 316, s. 2026

**DESIGNATION AND DEPLOYMENT OF PSYCHOLOGIST AND
PSYCHOMETRICIAN-IN-CHARGE OF THE INCLUSIVE LEARNING
RESOURCE CENTER (ILRC)**

TO: Assistant Schools Division Superintendents
Chief-Curriculum Implementation Division (CID)
Chief-School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Special Order No. 3386, s. 2025, **Ms. Bea Zharina B. Pascual**, Teacher III of Malvar School of Arts and Trade, Malvar Sub-office, is hereby deployed as the Designated Psychologist and Psychometrician-in-Charge of the Inclusive Learning Resource Center (ILRC) situated at Padre Imo Luna Memorial Elementary School (PILMES), San Jose, Batangas.
2. In the performance of the designation, Ms. Pascual shall discharge the duties and responsibilities stipulated in the Special Order, including the conduct of psychological assessments and evaluations, administration and interpretation of psychological tests, preparation of assessment reports, provision of technical assistance, and collaboration with concerned personnel to strengthen the delivery of inclusive education services.
3. Ms. Pascual shall report to the ILRC every Monday and Tuesday. Teaching load at Malvar School of Arts and Trade has been adjusted accordingly to enable the performance of the assigned functions.
4. Travel expenses incurred in the performance of official duties shall be charged against school or local funds, subject to the usual accounting and auditing rules and regulations. This Memorandum shall likewise serve as the corresponding Travel Order.



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5. Immediate dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent *dmr*

Encl. None
Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances- Division Memorandum

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